

COMMONWEALTH OF VIRGINIA

DEPARTMENT OF HEALTH PROFESSIONS

BOARD OF COUNSELING

TITLE OF REGULATIONS: 18 VAC 115-60-10 et seq.

**REGULATIONS GOVERNING THE PRACTICE OF LICENSED SUBSTANCE
ABUSE TREATMENT PRACTITIONERS**

**STATUTORY AUTHORITY: §54.1-2400 AND CHAPTER 35 OF THE CODE OF
VIRGINIA**

Final Regulations

Adopted April 27, 2001

Substance Abuse Treatment Practitioner Regulations
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18 VAC 115-60-20. Fees required by the board.

A. The board has established the following fees applicable to licensure as a substance abuse treatment practitioner:

Registration of supervision (initial)	\$ 50
Add/change supervisor	\$ 35 25
Licensure application	\$100
<u>Initial licensure by examination: Processing and initial licensure</u>	\$ 140
<u>Initial licensure by endorsement: Processing and initial licensure</u>	\$140
Annual license renewal	\$ 90 105
Duplicate license	\$ 15 5
Verification of license to another jurisdiction.....	\$ 10 25
Late renewal	\$ 25 35
<u>Reinstatement of a lapsed license</u>	\$165
Replacement of or additional wall certificate.....	\$ 15
Returned check	\$ 15 25
<u>Reinstatement following revocation or suspension</u>	\$ 500

B. Fees shall be ~~paid by check or money order made payable to the Treasurer of Virginia and forwarded~~ to the board or its contractor, or both, in appropriate amounts as specified in the application instructions. All fees are non-refundable.

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C. Examination fees shall be ~~paid directly to the examination service according to its requirements~~ determined and made payable as determined by the board.

18 VAC 115-60-40. Application for licensure by examination

Every applicant for examination for licensure by the board shall:

1. Meet the degree program, course work and experience requirements prescribed in 18 VAC 115-60-60, 18 VAC 115-60-70 and 18 VAC 115-60-80; and
2. Submit to the board office in one package, the following items, not less than 90 days prior to the date of the examination:
 - a. A completed application;
 - b. Official transcripts documenting the applicant's completion of the degree program and course work requirements prescribed in 18 VAC 115-60-60 and 18 VAC 115-60-70;
 - c. Verification of supervision forms documenting fulfillment of the experience requirements of 18 VAC 115-60-80 and copies of all required evaluation forms;

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- d. Documentation of any other professional license or certificate ever held in another jurisdiction; and

- e. The ~~licensure~~ application processing and initial licensure fee.

18 VAC 115-60-50. Pre-requisites for licensure by endorsement.

Every applicant for licensure by endorsement shall submit in one package:

1. A completed application;

2. The ~~licensure~~ application processing and initial licensure fee;

3. Verification of all professional licenses or certificates ever held in any other jurisdiction. In order to qualify for endorsement, the applicant shall have no unresolved disciplinary action against a license or certificate. The board will consider history of disciplinary action on a case-by-case basis;

4. Further documentation of one of the following:

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- a. A current substance abuse treatment license in good standing in another jurisdiction obtained by meeting requirements substantially equivalent to those set forth in this chapter; or
 - b. A mental health license in good standing in a category acceptable to the board which required completion of a master's degree in mental health to include 60 graduate semester hours in mental health; and
 - (1) Board-recognized national certification in substance abuse treatment; or
 - (2) If the master's degree was in substance abuse treatment, two years of post-licensure experience in providing substance abuse treatment; or
 - (3) If the master's degree was not in substance abuse treatment, five years of post-licensure experience in substance abuse treatment plus 12 credit hours of didactic training in the substance abuse treatment competencies set forth in 18 VAC 115-60-70 C; or
 - (4) Current substance abuse counselor certification in Virginia in good standing or a Virginia substance abuse treatment specialty licensure designation with two years of post-licensure or certification substance abuse treatment experience;
5. Verification of a passing score on a licensure examination as established by the jurisdiction in which licensure was obtained;
6. Official transcripts documenting the applicant's completion of the education requirements prescribed in 18 VAC 115-60-60 and 18 VAC 115-60-70; and

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7. An affidavit of having read and understood the regulations and laws governing the practice of substance abuse treatment in Virginia.

18 VAC 115-60-120. Late renewal; reinstatement.

A. A person whose license has expired may renew it within one year after its expiration date by paying the ~~penalty~~ late renewal fee prescribed in 18 VAC 115-60-20, as well as the license fee prescribed for ~~each~~ the year the license was not renewed.

B. A person who fails to renew a license ~~for~~ after one year or more and wishes to resume practice ~~shall reapply according to the requirements set forth in 18 VAC 15-60-40 or 18 VAC 115-60-50~~ apply for reinstatement, pay the reinstatement fee for a lapsed license and submit evidence regarding the continued ability to perform the functions within the scope of practice of the license.

18 VAC 115-60-150. Reinstatement following disciplinary action.

A. Any person whose license has been revoked, suspended or denied renewal by the board under the provisions of 18 VAC 115-60-140 may, two years subsequent to such board action, submit a new application to the board for reinstatement of licensure.

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B. The board in its discretion may, after a hearing, grant the reinstatement sought in subsection A of this section.

C. The applicant for such reinstatement, if approved, shall be licensed upon payment of the appropriate fee applicable at the time of reinstatement.

Certification

I certify that this regulation is full, true, and correctly dated.

Evelyn B. Brown
Executive Director
Virginia Board of Professional Counseling

Date: _____